

**Minutes**  
**of Sulhamstead Parish Council Annual General Meeting**  
**held at Sulhamstead Village Hall on Thursday 19<sup>th</sup> May 2016 at 6.30pm**

**Declarations of Interest:** members are reminded that declarations of interest should be made where appropriate.

**Present:** Mrs Margaret Baxter (Chairman) Parish Councillors: Mrs Rosemary Sanders-Rose, Mr Ivan Wise, Mr Richard Smith and Ms T Sosna. Mr Roger Ashfield joined the meeting at 6.45.

**In attendance:** Mrs F Jones (Clerk)

**1. Apologies**

Apologies were received from Mrs Joan Palmer, Mr. Chris Souden and Mr Keith Chopping.

**2. Approval of minutes of AGM 2014-15**

The minutes were approved and signed as a true record.

**3. Election of Chairman**

Mrs Margaret Baxter was proposed by Mrs Sanders-Rose, seconded by Mr Wise and unanimously appointed as the Chairman. Mrs Baxter agreed to serve as Chairman.

**4. Election of Vice Chairman**

Mr Souden was proposed as Vice-Chairman by Mrs Baxter, seconded by Mrs Sanders-Rose and was unanimously appointed. Mr Souden agreed to serve as Vice-Chairman in a telephone call as he could not be present.

**5. Appointment of representatives to outside bodies**

- a. **Ufton Nerve fuel allotment charity** – Mr Richard Smith and Mrs Margaret Baxter were appointed
- b. **Willink Leisure Centre** - Mr Ivan Wise and Mr Chris Souden were appointed
- c. **SUN Village Hall** – Mr. Roger Ashfield was appointed
- d. **A.W.E.** – Mr Richard Smith was appointed
- e. **B.M.N.A.G.** – Mrs Margaret Baxter was appointed
- f. **PCSO** – Mrs Margaret Baxter was appointed
- g. **SUN School.** – This post is no longer applicable.

**6. Appointment of committee members**

- a. **Finance committee** – Mrs Margaret Baxter, Mrs. Rosemary Sanders-Rose, Mr. Ivan Wise, Mr Richard Smith and Mr Chris Souden were appointed.
- b. **Planning committee** – the current process of appraisal of planning applications by the whole Council will continue.
- c. **POS committee** – Mr. Ivan Wise and Mrs Teresa Sosna were appointed.

**7. Any other business**

It was noted that Mrs Joan Palmer had been unable to attend council meetings for 6 months. It was agreed that Mrs Baxter would speak to Mrs Palmer to ascertain if she wished to continue as a councillor in light of her work commitments.

The current vacancy was discussed and it was agreed to co-opt an additional councillor.

The meeting closed there being no further business.