

Draft Minutes
of Sulhamstead Parish Council Annual General Meeting
held at Sulhamstead Village Hall on Tuesday 15th May 2018 at 6.30pm

Declarations of Interest: members are reminded that declarations of interest should be made where appropriate.

Present: Mrs Margaret Baxter (Chairman) Parish Councillors: Mrs Rosemary Sanders-Rose, Mr Richard Smith, and Ms Teresa Sosna, Mrs Liz Penston and Mr Stuart Stanley.

In attendance: Mrs F Jones (Clerk)

1. Apologies

Apologies were received from Mr Ivan Wise, Mr Roger Ashfield.

2. Approval of minutes of AGM 2016-17

The minutes were approved and signed as a true record.

3. Election of Chairman

Mrs Margaret Baxter was proposed by Mrs Sanders-Rose, seconded by Mr Smith and unanimously appointed as the Chairman. Mrs Baxter agreed to serve as Chairman.

4. Election of Vice Chairman

Mrs Sanders-Rose proposed Mr Richard Smith as Vice-Chairman, seconded by Mrs Baxter and he was unanimously appointed. Mr Smith agreed to serve as Vice-Chairman.

5. Appointment of representatives to outside bodies

- a. **Ufton Nerve fuel allotment charity** – Mr Richard Smith and Mrs Margaret Baxter were appointed
- b. **Willink Leisure Centre** - Mr Ivan Wise was appointed
- c. **SUN Village Hall** – Mr. Roger Ashfield was appointed
- d. **A.W.E.** – Mr Richard Smith was appointed
- e. **B.M.N.A.G.** – Mrs Margaret Baxter was appointed

6. Appointment of committee members

- a. **Finance committee** – Mrs Margaret Baxter, Mrs Rosemary Sanders-Rose, Mr Ivan Wise and Mr Richard Smith were appointed.
- b. **Planning committee** – the current process of appraisal of planning applications by the whole Council would continue.
- c. **POS representative** – Mr Ivan Wise was appointed.

7. Confirmation of Standing Orders

NALC had issued new model Standing Orders and it was therefore agreed that a working party of Mrs Baxter, Mr Smith and the Clerk would update the standing orders and present to the Council for approval at the next meeting. **Action: Mrs Baxter, Mr Smith and Clerk**

8. Declaration of Interests by Members

Mr Stanley and Mrs Penston were requested to complete their declarations of interest and return to the Clerk. The Clerk undertook to send the other Members their declarations to review for any updates. **Action: Clerk and Councillors**

9. Any other business

There were no items for any other business.

The meeting closed at 6.40 pm.