

UFTON NERVET PARISH COUNCIL
MINUTES OF THE MEETING HELD
IN THE SULHAMSTEAD & UFTON NERVET
VILLAGE HALL ON TUESDAY 15th JANUARY, 2019

Present: Mr D Hannington Chairman
Mr D Brown
Mr G Godwin
Mr N Bagshaw
Mrs P Chopping
Mr G Jones
District Councillor Mr G Bridgman

In Attendance: Mrs F Jones Clerk

1 Apologies for absence

District Councillor M Lock

2 Declarations of Interest by Councillors

There were no declarations of interest.

3 Public Forum

No members of the public were present.

4 Minutes of the last meeting held on 15 September, 2018

The minutes had been circulated, were agreed as correct and they were signed by the Chairman.

5 Matters arising from the last meeting of 15 September, 2018

Speed Indicator Device (SID)

Councillor Godwin had carried out a SID assessment in Camp Road and Shortheath Lane. The data appeared to show that there was a speeding issue but it was unclear what the next steps were. It was agreed to contact Alan Dunkerton to follow up. **Action: Clerk**

Sulhamstead Hill Pot Holes

The condition of the road was reported by the clerk and repairs were undertaken.

6 Planning Matters

No new applications had been received.

Councillor Godwin highlighted that the original dwelling and the new dwelling at Tree World Nursery were both still in situ although the original dwelling should have been removed once the new dwelling had been completed. It was agreed to write to the owner to enquire when the original dwelling would be removed. **Action: Clerk**

7 Highways Matters

Councillor Godwin raised that the surface of Church Lane was in poor repair. The Clerk agreed to report the problem. **Action: Clerk**

8 Local Matters

Councillor Chopping had attended a meeting at West Berkshire Council about the status of the traveller camp at Four Houses Corner. She reported that the remaining residents would

be rehoused by March and the site would then be refurbished over a period of 18 months. Councillor Chopping agreed to circulate the report. **Action: Councillor Chopping**

9 **GDPR Update**

The Clerk circulated the proposed Privacy Notice for the Council which was reviewed and approved. The Clerk agreed the notice would be uploaded to the website. **Action: Clerk**

The Clerk had also been working on the Record Retention and Disposal Schedule and it was agreed that she and Councillor Bagshaw would review the Schedule together. **Action: Clerk and Councillor Bagshaw**

10 **Reports from the West Berkshire Councillors**

Reports from both Councillors had been circulated. Councillor Bridgeman gave a brief update on the status of the car park at Mortimer station.

11 **Items Raised by Councillors**

Councillor Godwin raised that an ancient church opposite his house in Church Lane was overrun with ivy. The Clerk had reported the matter to the Englefield estate as it is located on their land.

Councillor Chopping was due to attend a meeting of NAG on the 16th January and would report back at the next meeting.

The Chairman enquired if any progress had been made on the Grass Cutting tender. It was agreed to contact Kenwood Garden Services and 5 Star Services as well as the incumbent supplier. Councillor Jones agreed to help the Clerk with creating the tender document. **Action: Councillor Jones and the Clerk.**

12 **Finance**

a) **Budget and Precept for 2019/20**

The clerk had prepared a budget for discussion. It was agreed to make a contingency of £350 towards possible costs if the Parish Councillor elections in May were contested. There were additional costs associated with the playground, such as insurance, grass cutting and inspections. It was agreed to continue with the subscription to BALC's Data Protection Officer for GDPR purposes and to add a small training budget of £50. The total of additional costs over and above those expected for 2018/19 was in the region of £700. It was agreed to raise the precept from £2500 to £2800 with the remainder of costs coming out of reserves. It was felt unlikely that there would be a contested election and this proved to be the case additional charitable donations could be made instead. Councillor Godwin proposed a precept of £2800 which was seconded by Councillor Brown and unanimously agreed by the Council. The Clerk needed to submit the precept request by 31 January at the latest. **Action: Clerk**

b) **Payments for consideration**

i. Fiona Jones	Clerk's Salary	£261.69
ii. Village Hall Donation		£125.00

13 **Correspondence**

There had not been any correspondence of interest.

14 **Any Other Business**

Nothing additional was raised.

Date of the next meeting

Tuesday 19th March, 2018 at 7.45pm in the Sulhamstead and Ufton Nervet Village Hall.

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Chairman	Date
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