

**UFTON NERVET PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD**  
**IN THE SULHAMSTEAD & UFTON NERVET**  
**VILLAGE HALL ON TUESDAY 19th March 2019**

**Present:** Mr D Brown (Deputy Chairman)  
Mr G Godwin  
Mr N Bagshaw  
Mr G Jones  
District Councillor G Bridgman

**In Attendance:** Mrs F Jones Clerk

**1 Apologies for absence**

Mr D Hannington and Mrs P Chopping

**2 Declarations of Interest by Councillors**

There were no declarations of interest.

**3 Public Forum**

Mr Vince Knight was present but did not raise any matters.

**4 Minutes of the last meeting held on 15th January, 2019**

The minutes had been circulated. The Clerk noted an error in point 12a where a date referred to stated 2028/19 instead of 2018/19. This was initialled and then they were signed by the Deputy Chairman.

**5 Matters arising from the last meeting of 15th January, 2019**

Speed Indicator Device (SID)

The Clerk had contacted West Berkshire Council (WBC) about the results of the monitoring carried out by Councillor Godwin. Cheryl Evans, the Senior Road Safety Officer, stated that all 3 sites were on the Community Speed Watch programme for monitoring.

Tree World Nursery

The Clerk had written to the Enforcement Officer at WBC about the fact that the new and old dwellings were both still in situ. The Office had inspected the property and assured the Council that work on the new dwelling had not been completed but he would ensure the old dwelling was removed when it had.

Road Condition

The road surface and potholes in Island Farm Road, Sulhamstead Hill and Church Lane had all been reported to WBC and some limited repairs had been undertaken, although the Council felt that these were still inadequate.

Ancient Church in field in Ufton Lane

The excessive amount of Ivy on the remains of the church had been reported to the Englefield estate, but no action had been taken as yet. The clerk agreed to contact Edward Crookes again. **Action: Clerk**

GDPR

The clerk and Councillor Bagshaw had yet to meet about the Record of Retention so this was carried over to the next meeting. **Action: Clerk and Councillor Bagshaw.**

**6 May Election**

The Council discussed who was standing for election and the nomination papers. Councillor Bagshaw agreed to take any completed papers to WBC. **Action: Councillor Bagshaw**

**7 Playpark**

The clerk had not yet enquired about the point raised in the inspection report about toggle entrapment, so this point was carried over to the next meeting. **Action: Clerk**

The grass maintenance tender was discussed. The Clerk had only received one response from 5 star services which was opened in the meeting. This was for £5875 compared with current costs in the region of £600. It was agreed to reject this quote. **Action: Clerk**

It was felt that perhaps the request of weekly visits was too arduous and expensive, so it was agreed to simplify the tender and resubmit to new companies and the incumbent contractor, Bob Hirst. The deadline for the tender was set at Friday 12 April. It was agreed that the following companies would be asked to tender: Trevor Cross (BPC), C&C Gardening, Henry Matthews and Home and Garden Services. **Action: Clerk**

It was agreed that it would be necessary to have an additional meeting to discuss the quotes and agree who would start the tender on 1 May. The Clerk would notify the Councillors of a suitable date. **Action: Clerk**

**8 Planning Matters**

No new matters were raised.

**9 Highways Matters**

No new matters were raised.

**10 Local Matters**

The recent vandalism to the bench at Ufton Green was discussed. It was agreed not to replace the bench with a similar quality one as it was felt that it could become a future target. Instead Councillor Godwin agreed to make something rustic. In addition, Councillor Godwin stated that he could make a simple bench for the playpark which was unanimously agreed. **Action: Councillor Godwin**

**11 Reports by the West Berkshire Councillors**

The report had been circulated to the Councillors.

**12 Items Raised by Councillors**

No additional matters were raised.

**13 Finance**

The bank reconciliation was circulated to the Council and the budget reviewed.

The following payments were approved:

Clerk's Salary - £261.69

IT QED Anti-Virus for Laptop - £28.80

WBC - charges for Playground inspection and litter bin emptying - £93.05

**14 Correspondence received**

Nothing had been received.

**15 Any Other Business**

Nothing else was raised.

**16 Date of the next meeting**

**Wednesday 22<sup>nd</sup> May, 2019 at 7.45pm in the Sulhamstead and Ufton Nervet Village Hall.**

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Chairman

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Date