

Minutes
of Sulhamstead Parish Council Annual General Meeting
held at Sulhamstead Village Hall on Thursday 16th May 2019 at 6.00pm

Declarations of Interest: members are reminded that declarations of interest should be made where appropriate.

Present: Mrs Margaret Baxter (Chairman), Mrs Rosemary Sanders-Rose, Ms Teresa Sosna, Mr Roger Ashfield, Mrs Diane Woodward

In attendance: Mrs Elle Gibbons (Clerk)

1. Apologies

Apologies were received from Mr Ivan Wise, Mrs Liz Penston, Mrs Fiona Jones and Mr Peter Prewer.

2. Approval of minutes of AGM 2017-18

The minutes were approved and signed as a true record.

3. Election of Chairman

Mrs Margaret Baxter was proposed by Mrs Sanders-Rose, seconded by Ms Sosna and unanimously appointed as the Chairman. Mrs Baxter agreed to serve as Chairman.

4. Election of Vice Chairman

Ms Sosna was proposed by Mrs Baxter, seconded by Mrs Sanders-Rose and unanimously appointed as Vice Chairman. Ms Sosna agreed to serve as Vice-Chairman.

5. Appointment of representatives to outside bodies

- a. **Ufton Nervet Fuel Allotment Charity** – Mr Ivan Wise and Mrs Margaret Baxter were appointed
- b. **Willink Leisure Centre** - Mr Ivan Wise was appointed
- c. **SUN Village Hall** – Mr Roger Ashfield was appointed
- d. **A.W.E.** – Mrs Diane Woodward was appointed
- e. **B.M.N.A.G.** – Mrs Margaret Baxter and Mrs Liz Penston were appointed

6. Appointment of committee members

- a. **Finance Committee** – Mrs Margaret Baxter, Mrs Rosemary Sanders-Rose and Mr Ivan Wise. were re-appointed to the Committee.
- b. **Two candidates had put their names forward to fill the vacancy on the Finance Committee, and after an internal vote, Mrs Liz Penston was duly appointed.**

7. Confirmation of Standing Orders

It was agreed that the Chairman would update the standing orders to include a section on social media, and the updated version would be presented to the Council for approval at the next meeting.
Action: Chairman

8. Declaration of Interests by Members

All Parish Councillors had received the Declaration of Interest form and were in the process of returning them to the Clerk. **Action: Councillors**

9. Any other business

There were no items for any other business. The meeting closed at 6.20pm.