

**UFTON NERVET PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD**  
**IN THE SULHAMSTEAD & UFTON NERVET**  
**VILLAGE HALL ON THURSDAY 23 JANUARY, 2020**

**Present:** Mr D Hannington (Chairman)  
Mr D Brown (Deputy Chairman)  
Mr G Godwin  
Mr N Bagshaw  
Mr G Jones  
District Councillor MacKinnon

**In Attendance:** Mrs F Jones Clerk

**1. Apologies for absence**

Councillor Chopping had sent her apologies. The Deputy Chairman chaired the meeting as the Chairman was unavoidably detained and arrived at 8.15pm.

**2. Declarations of Interest by Councillors**

There were no declarations of interest.

**3. Public Forum**

No members of the public were present.

**4. Approval of the Minutes**

The minutes from the meeting of 25th September, 2019 were approved and signed by the Deputy Chairman as a true record.

**5. Matters Arising from the Minutes**

All matters arising were dealt with in the relevant parts of the agenda.

**6. Report from the West Berkshire Councillor**

District Councillor, Ross Mackinnon presented his report. He highlighted that West Berkshire District Council (WBC) had two consultations underway, one about Illegal Traveller Encampments and one for Environment Strategy. He also reported the latest situation with regards to the Four Houses Corner Travellers' site. Five families still remained on the site but one family was likely to be rehoused in the near future.

**7. Planning Matters**

**19/02984/FUL - Land to the East of Sulhamstead Hill**

The Council had received a planning application earlier in the day for land to be used as a dog agility field. As the Clerk had not had time to circulate the details, Councillors were asked to respond via email. **Action: All Councillors**

**8. Highway Matters**

Councillor Brown reported that there was a big pothole in Camp Road. The clerk agreed to report to WBC. **Action: Clerk**

**9. Playpark**

The playground maintenance policy was discussed and approved. The Clerk raised that a branch had fallen off the oak tree which is located on the land near the playpark. It was

agreed that Councillor Hannington would ask the forestry manager of Englefield Estate to inspect the tree. **Action: Councillor Hannington**

## 10. Finance

### 1. Payments

The following payments were approved:

Clerk's Salary	October to December '19	£261.69
HGS Sherfield	October '19	£99.00
HGS Sherfield	November '19	£99.00
HGS Sherfield	December '19	£99.00
HGS Sherfield	January '20	£99.00
Clerk's Salary	January to March '20	£261.69

It was agreed that Councillor Jones should become a signatory for the bank account and the online banking, but would not authorise any payments to the Clerk.

### 2. Grants and Donations

It was agreed to make a £50 donation to the Royal British Legion and £125 to the Village Hall.

### 3. Setting of Precept

The budget was discussed and a precept of £2900 was agreed. This was proposed by Councillor Godwin and seconded by Councillor Hannington.

### 4. Review of Budget and Spending

The budget and spending was reviewed. The Clerk's salary was discussed and agreed that it did not need to increase at this time.

### 5. Community Infrastructure Levy (CIL)

The council had received £6642 for a new development in Shortheath Lane. It was agreed to wait for the outcome of Sulhamstead Parish Council's CIL spending decisions before deciding how the money would be spent.

### 6. Risk Assessment

This was discussed and agreed. Proposed by Councillor Brown and seconded by Councillor Godwin.

## 11. Report from the Neighbourhood Action Group (NAG)

As Councillor Chopping had been unable to attend the meeting, there was no update.

### Date of the next meeting

**Wednesday 11<sup>th</sup> March, 2020 at 7.45pm in the Sulhamstead and Ufton Nervet Village Hall.**

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Chairman

Date