

Minutes
of the Sulhamstead Parish Council Meeting held via
Zoom on Thursday 21st January 2021 at 7pm

Present: Mrs Margaret Baxter (Chair), Mrs Rosemary Sanders-Rose, Ms Teresa Sosna (Vice Chair), Mrs Diane Woodward, Mrs Fiona Jones

In attendance: Elle Gibbons (Clerk)

1) Apologies for Absence

Apologies were received from Mr Ivan Wise and Mrs Liz Penston

2) Declarations of Interest by Councillors

There were no declarations of interest.

3) Open Forum

There were no members of the public present.

4) Approval of Minutes of 19th November 2020

The minutes were approved as a true record.

5) Matters arising from Minutes of 19th November 2020

The Chairman had reported a sign in Jacques Lane that had been knocked down. This had been repaired.

Additional outdoor tanks had been constructed at Jackaways Cottage apparently without planning permission. The Chairman would pass this on to Councillor Mackinnon to investigate. **Action: Chairman**

The Chairman, Councillors Wise and Woodward would meet to discuss the website and how further improvements might be made. **Action: Chairman**

A Covid-19 safety awareness banner sited on the Triangle at the junction of Shortheath Lane and Hollybush Lane had been knocked down and the posts had been stolen. The Chairman had the banner and it was agreed it would be attached to the gate at the entrance to the POS. **Action: Chairman**

6) Defibrillator

The Parish Council had received a donation of £1,200 from SUN-E which had been used to purchase a defibrillator and appreciation plaque.

The Chairman recorded her thanks to Councillor Woodward for her help in identifying a suitable defibrillator, and to SUN-E for their kind donation enabling the Parish Council to purchase the defibrillator.

Once the defibrillator had been installed, it would need to be registered with the ambulance service. **Action: Clerk**

7) Local Matters

a. Public Open Space (POS)

i. Security Cameras

The Chairman had purchased security cameras for the POS. The cameras would be installed in due course. A sign informing visitors to the POS that CCTV was

installed would be required. **Action: Chairman**

8) Sustainability Group

Councillor Sosna discussed setting up a Sustainability Group in Sulhamstead and Ufton Nervet – SUN Sustainability Group. The group aimed to provide a source to the community with ideas on becoming more sustainable. The Parish Council agreed this was a great idea. Councillor Sosna would put together a handout which could be displayed on the community website, Facebook pages and noticeboards. **Action: Councillor Sosna**

9) Local Plan Review

The West Berkshire Local Plan Review was currently out for consultation. The Parish Council would respond to this consultation accordingly. Councillors noted that the Benhams Farm development appeared in the Local Plan as a site suitable for development. The Parish Council would query this given that the development had been turned down on appeal twice in recent years.

10) Parish Council Emails

The Chairman requested Councillors check their Parish Council email accounts on a more regular basis.

11) Planning Applications

Councillor Woodward asked if it would be possible to include a ‘comments’ field on the Doodle Poll. Councillor Jones confirmed that it was not possible to do that as the Doodle application was not set up for that facility. It was therefore decided that a further field entitled ‘discuss’ would be included in future Doodle polls, so that Councillors could register the fact that they wished to discuss the application in question before reaching a decision.

a) Planning Decisions

20/01666/FUL, 48 Three Firs Way, Burghfield Common

Refused – Nov

20/01017/HOUSE, Field Farm Lodge, Kingston Lane, Sulhamstead

Granted – Dec

20/01717/FUL, Home Farm, St Michaels Lane, Sulhamstead

Granted – Dec

20/02361/FUL, Thames Valley Police Training Centre, Sulhamstead

Granted – Dec

20/02231/COMIND, The Mile House, Bath Road, Sulhamstead

Granted – Jan

30/02519/FUL, Stud Farm, Sulhamstead Abbotts

Granted – Jan

b) New Applications

20/02386/HOUSE, 48 Three Firs Way, Burghfield Common

Awaiting decision. The Parish Council had objected to this application.

20/02821/FUL, Benhams Farm, Hollybush Lane, Burghfield Common

Awaiting decision. The Parish Council had objected to this application. The Chairman had subsequently spoken to the Enforcement Officer regarding this application. The Enforcement Officer had confirmed that the S73 application did address his concerns with regard to the development. It now remained for the Planning officer to conclude if this application is granted.

20/02744/HOUSE, Tyle Mill, Sulhamstead

Awaiting decision. The Parish Council had no objections to this application.

12) Finance

a. Account Balances at 31st December 2020:

General Account: £ 13,978.02

CIL Account: £ 84,673.44

POS Account: £ 43,931.62

b. HMRC

The Chairman and Clerk would discuss how to show HMRC payments in the budget.

Action: Chairman and Clerk

c. CIL Funding

i. SUN School

A CIL funding application from SUN School had been granted and paid.

The Parish Council had received thanks from SUN School for the award.

ii. British Legion Silhouettes

The Chairman suggested the use of CIL funds to purchase 3 British Legion Silhouettes to put up around the community. The Clerk would investigate designs and report back to the Councillors. Possible sites were St Mary's (subject to PCC approval), St Michael's Graveyard (again subject to PCC approval), and the entrance to the POS. **Action: Clerk**

iii. St Michael's Graveyard

The Parish Council had previously agreed to fund work to clear/restore the grounds at St Michael's Graveyard. This work had been carried out.

iv. Refurbishment of Burghfield Village Hall

The Parish Council would discuss this at their next Finance Meeting.

v. SID Machine

Ufton Parish Council were investigating purchasing a SID machine using CIL funds. Sulhamstead Parish Council agreed they were keen to share the cost to enable the purchase. A Highways Officer was visiting Ufton Parish to inspect possible sites and street furniture. Councillor Jones would request the visit also include an inspection of possible sites in Sulhamstead. **Action: Councillor Jones**

13) Review of Post/ Any Other Business

There was no post to review and no additional items of AOB.

Next Parish Council Meeting

The next meeting would take place on Thursday 18th March 2021 at 7pm, format and venue to be confirmed.

Mrs Elle Gibbons (Clerk)**Distribution**

All Councillors

Clerk – Sulhamstead Parish Council

Website

Notice Boards

District Councillor Mackinnon