

**Minutes  
of the Sulhamstead Parish Council Meeting held via  
Zoom on Thursday 28<sup>th</sup> January 2021 at 7pm**

**Present:** Mrs Margaret Baxter (Chairman), Mrs Rosemary Sanders-Rose, Mrs Liz Penston, Mr Ivan Wise, Mrs Diane Woodward, Mrs Fiona Jones

**In attendance:** Elle Gibbons (Clerk)

**1) Apologies for Absence**

Apologies were received from Ms Teresa Sosna and Mr Peter Prewer

**2) Declarations of Interest by Councillors**

There were none.

**3) Budget /Precept Application**

The Finance Committee had reviewed the budget for 2021/22 in order to make an application for precept by 31<sup>st</sup> January 2021.

Spending for 2020/21 was currently under budget. There had been significant underspend in the following areas:

- i. Clerk's Salary due to absence of Clerk for 4 months of financial year
- ii. Hall Hire due to virtual meetings during Covid-19
- iii. Litter pickers due to having an unfilled vacancy

The Council had yet to review and agree donations for the year, this would be discussed at the next SPC meeting. The Finance Committee predicted an increase in costs associated with Audit Fees, Bank Charges, Donations, Insurance, Litter Picking, Litter Picking Insurance, Noticeboards and SLCC/BALC memberships. As a result of this, the Committee suggested:

- i. An increase in the above categories reflecting the spending in 2020/21
- ii. Allocation of £500 for ongoing maintenance of St Michael's Graveyard as agreed

The Council agreed to the recommendations and to maintain a precept of £19000. Councillor Jones proposed the precept application, seconded by Councillor Sanders-Rose. **Action: Clerk.**

**4) Review of Post/ Any Other Business**

There was no post to review and no additional items of AOB.

**Next Parish Council Meeting**

The next meeting would take place on Thursday 18<sup>th</sup> March 2021 at 7pm, format and venue to be confirmed.

**Mrs Elle Gibbons (Clerk)**

**Distribution**

All Councillors

Clerk – Sulhamstead Parish Council

Website

Notice Boards

District Councillor Mackinnon