

**Minutes
of Sulhamstead Parish Council Meeting
held at Sulhamstead Parish Rooms on Thursday 16th May 2013 at 7.30pm**

Declarations of Interest: members are reminded that declarations of interest should be made where appropriate.

Present: Mr Bill. Jones (Chairman). Parish Councillors: Mr. Chris Souden, Ms Teresa Sosna & Mrs. Rosemary Sanders Rose, Mr Ivan Wise, Mr. Gary Newell, Mr. Richard Smith, Mr. Roger Ashfield,. District Councillor Keith Chopping

In attendance: Mrs M. Marsland (Clerk)

1) Apologies

- i) Apologies received from Mrs Margaret Baxter

2) Open Forum

3) Approval of Minutes of 21st March 2013

- i) Minutes from the meeting from 21st March 2013 were signed and approved

4) Matters Arising from Minutes of 21st March 2013

Concern raised of mud on the road at Jacques Lane. It was noted that the road mentioned in this item should have been Folly lane. A request has been made to District Councillor Keith Chopping to understand the rules surrounding muck spreading and the timeframes allowed to plough it into the fields.

5) Local Interest

- a) Public Open Space – Maintenance and Tender - A review of the tender submissions had been received and reviewed. Mr Richard Smith to review the documents received and will take up references for AD Clark and communicate with Ivan Wise with the outcome of that reference.
- b) Bridges & Weight limits – Mr Smith has spoken to Andrew Garrett. No confirmation has been received from the canal and river trust regarding any closures of the canal bridges. The issue of the bridge weight limits will need to be addressed for possible diversion routes.
- c) Website & Parish Communication – Ivan Wise will invite a potential website developer to the next meeting.
- d) Road Markings - WBC have been asked to ensure road markings are made in specific roads in the surrounding area and confirmation is yet to be received when this work is carried out. Mr Chris Souden to follow up.
- e) Waste Collections – An update has been received and no further occurrences have been notified.
- f) Land at Jordans Lane - Mr Chris Souden has raised concerns over the remaining portakabins on this site and further enquiry will be made to Graham Tandy WBC for an update. No update had been received regarding this subject.

6 Planning Applications

Double storey extension. 4 Padworth Road Burghfield Common Reading Berkshire RG7
3QE Ref. No: 13/00817/HOUSE | Received: Tue 09 Apr 2013 | Validated: Thu 11 Apr
2013 | Status: Pending Consideration

Proposed conservatory. 2 Bramble Close Burghfield Common Reading Berkshire RG7
3GW Ref. No: 13/00757/HOUSE | Received: Wed 03 Apr 2013 | Validated: Mon 08 Apr
2013 | Status: Pending Consideration

Single storey rear extension 16 Reading Road Burghfield Common Reading Berkshire
RG7 3QA Ref. No: 13/01051/HOUSE | Received: Thu 02 May 2013 | Validated: Thu 02
May 2013 | Status: Pending Consideration Adjacent Parish Wokefield SPC comment no
objection

Two storey side extension. Holmwood Hollybush Lane Burghfield Common Reading
Berkshire RG7 3JS Ref. No: 13/01004/HOUSE | Received: Tue 30 Apr 2013 | Validated:
Wed 08 May 2013 | Status: Pending Consideration SPC comment

Application for approval of details reserved by Condition 3 : Schedule of materials of
approved application: 11/02697/FUL - Demolition of garage No 1 and office. Demolition
of garage No. 2 and car port. Construct ancillary building and garage and workshop The
Trees Sulhamstead Abbots Sulhamstead Reading Berkshire RG7 4EE Ref. No:
13/00774/COND1 | Received: Thu 04 Apr 2013 | Validated: Wed 17 Apr 2013 | Status:
Approved

Application for renewal of approved application 10/00716 - Single and two storey
extension and detached garage. 14 Sulhamstead Hill Sulhamstead Reading Berkshire RG7
4DE Ref. No: 13/00560/XHOUSE | Received: Wed 13 Mar 2013 | Validated: Wed 13 Mar
2013 | Status: Approved

Non-material amendment to planning permission 12/01087/COMIND - Erection of
Officer Safety Training Facility : Amendment to approved landscaping scheme Thames
Valley Police Training Centre Sulhamstead Reading Berkshire RG7 4DX Ref. No:
13/00482/NONMAT | Received: Fri 08 Mar 2013 | Validated: Mon 18 Mar 2013 | Status:
Approved

Two storey side extension to provide garage/ utility room and bedroom/en-suite. 7
Bannister Road Burghfield Common Reading Berkshire RG7 3LG Ref. No:
13/00504/HOUSE | Received: Thu 07 Mar 2013 | Validated: Thu 14 Mar 2013 | Status:
Approved

Single storey front and side extension 56 Hollybush Lane Burghfield Common Reading
Berkshire RG7 3JR Ref. No: 13/00341/HOUSE | Received: Thu 14 Feb 2013 | Validated:
Fri 15 Mar 2013 | Status: Approved

Section 73 - Variation of condition 2 (approved drawings), Removal of Conditions 4
Protective Fencing, 5 Details of proposed access, hard surfacing, drainage and services

providing for the protection of the root zones of the trees, 6 Arboricultural Method Statement and 7 Arboricultural Watching Brief of approved reference 12/02417/HOUSE. Three storey extension and single storey rear extension. 8 Woodmans Lane Burghfield Common Reading Berkshire RG7 3LJ Ref. No: 13/00195/FUL | Received: Mon 28 Jan 2013 | Validated: Mon 11 Feb 2013 | Status: Approved

Vehicular access to driveway in front of house with dropped curb. 33 Reading Road Burghfield Common Reading Berkshire RG7 3PY Ref. No: 13/00135/HOUSE | Received: Mon 21 Jan 2013 | Validated: Wed 13 Mar 2013 | Status: Approved

7. Finance

- a) Account Balances
 Current £13,016.02
 Savings £14,638.52
 Investment Bond £30,000 maturing 1/10/15
- b) Proforma invoices requiring signature

Mary Marsland	639.59
General Technics	50.00
Playsafety Ltd	65.00
Karen Eagle	54.00
Bob Hirst	375.00

- c) A report was made by the finance committee on the recent meeting held on 9th May 2013.
- d) The accounting statements and annual governance statement of the parish council were approved and signed as a true record and the external audit report will be submitted for approval.
- e) Online Banking - a report was made to the status of the application for an online banking facility with Lloyds TSB. Access to the accounts online has not been achieved due to pin numbers not working correctly. It was agreed that members of the finance committee would continue to endeavor to gain the access required. The progress of this will be reviewed at the meeting on 18th July 2013 and a decision taken as to how the online banking facility would be advanced.
- f) To consider requests for donations under Section 137 of the local Government Act 1972 as amended – no request for donations had been received.

8. Review of Post

- a) Open letter to Sulhamstead Parish Council received from Mr Stan Smith, Acknowledgement of this letter will be sent to Mr Smith.

9. Any other Business

- a) It was noted that cladding on the bridge at Tyle Mill would benefit from a material more inkeeping with the surrounding area and Network Rail will be contacted by Mr Chris Souden to discuss options.
- b) It was noted that parking around the new local Tesco had spilled out of the car park and onto Hollybush Lane.

10) Next Parish Council Meeting

To confirm the next parish council meeting of Sulhamstead Parish Council as 18th July 2013 at the Sulhamstead Village Hall