

**Minutes  
of Sulhamstead Parish Council Meeting  
held at Sulhamstead Parish Rooms on Thursday 21<sup>st</sup> March 2013 at 7.30pm**

**Declarations of Interest:** members are reminded that declarations of interest should be made where appropriate.

Present: Mr Bill. Jones (Chairman). Parish Councillors: Mr. Chris Souden, Mrs Margaret Baxter, Mr Ivan Wise, Mr. Gary Newell, Mr. Richard Smith, Mr. Roger Ashfield, Mrs. Rosemary Sanders Rose.

In attendance: Mrs M. Marsland (Clerk)

**a) Apologies**

Apologies received from District Councillor Keith Chopping, Ms Teresa Sosna,

**b) Open Forum**

Mr David Smith reported to the parish council regarding the restructuring of the fire service as a result of the closure of Dee Road. The review is ongoing and it is imperative that the parish council continues to be informed of any progress and any direct impact of closures on the parish of Sulhamstead and neighbouring areas – Mr David Smith will keep us updated.

The website for Sulhamstead is showing out of date information and the clerk will address and review this issue.

**c) Approval of Minutes of 17<sup>th</sup> January 2013**

Minutes from the meeting from 17<sup>th</sup> January 2013 were signed and approved

**d) Matters Arising from Minutes of 17<sup>h</sup> January 2013**

Any matters arising would be covered as part of the agenda.

Concern raised over the flooding on the Tadley Road opposite Island Farm Road. The Clerk to write to West Berkshire ask John Winstanley who to write to with concerns

Mr Bielous would like a response from WBC as to why it took so long to address this issue.

**e) Local Interest**

**a. Public Open Space – Maintenance and Tender**

To receive an understanding of the work that has taken place already to maintain the POS and a decision on the tender process attach an OS map indicating the areas specified. Three companies to be approached for tender. The possible danger of slipping on the bridges should be addressed by the ongoing maintenance.

**b. Bridges & Weight limits – Mr. Smith has communicated with WBC regarding the potential closure of the canal bridge. There is currently no further information received regarding this. The issue of the bridge weight limits will need to be addressed for possible diversion routes.**

**c. Website & Parish Communication**

To receive an update and recommendation for the SPC Website and ongoing communication with residents. Creating capacity fund was the catalyst of a discussion to update our communication with residents. Members of the council will meet up to address

how to move forward with this and develop an action plan. Can we include a hit counter on the home page – clerk to research the possibilities.

- d. WBC Local Plan Information Evening  
Held in January and attended by Mr Jones, and Mrs Rosemary Sanders-Rose inviting prospective developers and landowners to submit potential sites for development and the SHLAA will be updated as a result
- e. Road Markings  
WBC have been asked to ensure road markings are made in specific roads in the surrounding area and confirmation is yet to be received when this work is carried out.
- f. Waste Collections  
Chris Souden to provide a summary of concerns over the recycling waste collection – the clerk has elevated this concern to WBC and a response will be pursued.
- g. Land at Jordans Lane  
Chris Souden has raised concerns over the remaining portakabins on this site and will be elevated to Graham Tandy

## 6) Planning Applications

- a) Planning decisions taken since last meeting
  - 12/03081/HOUSE – **13 Sulhamstead Hill** – Demolition of garage & porches, removal of dormer, construction of 2 storey extension, single storey at rear and new porch and double garage – approved
  - 12/03005/HOUSE – **Tyle Mill** – Addition of one dormer window to south-east elevation of main building – approved
  - 12/03111/CERTP – **2 Malthouse Cottages**, Bottom Lane - Conversion of existing garage to studio – approved
- b) Applications Pending consideration
  - **14 Sulhamstead Hill** Sulhamstead Reading Berkshire RG7 4DE  
Application for renewal of approved application 10/00716 - Single and two storey extension and detached garage.  
Ref. No: 13/00560/XHOUSE | Received: Wed 13 Mar 2013 | Validated: Wed 13 Mar 2013 | WBC Status: Pending Consideration SPC comment no objection
  - **7 Bannister Road** Burghfield Common Reading Berkshire RG7 3LG Two storey side extension to provide garage/ utility room and bedroom/en-suite.  
Ref. No: 13/00504/HOUSE | Received: Thu 07 Mar 2013 | Validated: Thu 14 Mar 2013 | WBC Status: Pending Consideration SPC comment no objection
  - **33 Reading Road** Burghfield Common Reading Berkshire RG7 3PY  
Vehicular access to driveway in front of house with dropped curb. Ref. No: 13/00135/HOUSE | Received: Mon 21 Jan 2013 | Validated: Wed 13 Mar 2013 | WBC Status: Pending Consideration SPC to review
  - **Crossfields St Michaels Lane** Sulhamstead Reading Berkshire RG7 4DW  
Demolition of Crossfields House  
Ref. No: 13/00425/DEMO | Received: Mon 25 Feb 2013 | Validated: Mon 25 Feb 2013 | WBC Status: Pending Decision SPC comment no objection

- **8 Woodmans Lane** Burghfield Common Reading Berkshire RG7 3LJ Section 73 - Variation of condition 2 (approved drawings), Removal of Conditions 4 Protective Fencing, 5 Details of proposed access, hard surfacing, drainage and services providing for the protection of the root zones of the trees, 6 Arboricultural Method Statement and 7 Arboricultural Watching Brief of approved reference 12/02417/HOUSE. Three storey extension and single storey rear extension.  
Ref. No: 13/00195/FUL | Received: Mon 28 Jan 2013 | Validated: Mon 11 Feb 2013 | WBC Status: Pending Consideration SPC comment no objection

It was noted from comments received by a member of the public that the impact of developments in the local area is a negative one on the infrastructure.

## 7) Finance

- a) Account Balances  
Current £8,683.36  
Savings £14,638.52  
Investment Bond £30,000 maturing 1/10/15

- b) Proforma invoices requiring signature

Karen Eagle	£54.00
General Technics	£50.00
Bob Hirst	£150.00
Clerks Expenses	£174.45

- c) Online Banking update - clerk to circulate the contact number for Lloyds TSB and members of the finance committee to contact Lloyds directly to attempt to ensure receipt of awaited pin numbers.
- d) To consider requests for donations under Section 137 of the local Government Act 1972 as amended  
Requests received from Sue Ryder, Daisys Dream, Citizen Advise Bureau & Jo Burns.  
Donations to be responded to as follows:-  
Jo Burns request for donation towards a pavement leading to SUN School. The parish council is supportive of this issue but it is part of a larger issue and a letter should be sent to Keith Chopping WBC. Along with a response to Jo Burns  
Response that SPC do not have the funds available to make the donations requested from Sue Ryder, Daisy's Dream and CAB.

## 10) Review of Post

- a) Street Lighting maintenance to remain the same
- b) Annual Contribution to Willink Leisure Centre – the clerk to query dates on the letter with Chris Jones WBC

## 11) Any other Business

- a) Potholes – an email has been sent to WBC to understand the schedule of works to address the many potholes across the parish and a response is awaited.  
Member of the public was disappointed that District Councillor Keith Chopping has not responded to issues raised regarding potholes in the parish.

- b) Footpaths & Metal gates – as per concerns raised by Teresa Sosna regarding wooden styles left on the footpaths, WBC have been notified of this and we are awaiting a response
- c) Roger Ashfield would like to raise the action previously made regarding the property opposite Rose Court resident filled in ditch and the council have not enforced the clearance of this ditch.
- d) Concern raised of mud on the road at Jacques Lane. Communication to be sent to Derrick Davies at Home Farm and Robert Astor to raise concerns over mud on the road within the parish. A copy should be send to WBC.
- e) Spring Inn junction onto the A4. Concerns raised over the ability to turn right and the danger of the junction with the high risk of accidents to write to John Winstanley cc Keith Chopping to progress the safety of the junction

**12) Next Parish Council Meeting**

To confirm the next parish council meeting combined with the Annual Parish Assembly and the AGM of Sulhamstead Parish Council as 16<sup>th</sup> May 2013 at 7:30 pm at the Sulhamstead Village Hall