

Minutes
of Sulhamstead Parish Council Meeting
held at Sulhamstead Parish Rooms on Thursday 17th January 2013 at 7.30pm

Declarations of Interest: members are reminded that declarations of interest should be made where appropriate.

Present: Mr Bill. Jones (Chairman). Parish Councillors: Mr. Chris Souden, Mrs Margaret Baxter, Mr Ivan Wise, Mr. Gary Newell, Mr. Richard Smith, Mr. Roger Ashfield, Ms Teresa Sosna.

In attendance: Mrs M. Marsland (Clerk)

1. Apologies

Apologies received from Mrs. Rosemary Sanders Rose, District Councillor Keith Chopping

2. Open Forum

Mr. David Smith reported on the meeting held at Burghfield regarding the closure of Dee Road fire station and the implications for our local area. Mr. Wise and Mrs. Baxter had attended the meeting and represented Sulhamstead Parish Council. It is thought that there will be further considerations made before a decision is taken to where to site a new fire station and Mr. Smith will keep the parish council informed. The Chairman thanked Mr. Smith for his informative report.

3. Approval of Minutes of 15th November 2012

Minutes from the meeting from 15th November 2012 were signed and approved

4. Matters Arising from Minutes of 15th November 2012

Any matters arising would be covered as part of the agenda.

5. Local Interest

- a. Litter & Fly Tipping – It was noted that an item had been discarded on Hollybush Lane and not collected for some time. This has been reported to WBC.
- b. Parish Road Signs – The road signs that were requested have been replaced in the parish
- c. Willink Leisure Centre – The contribution made by Sulhamstead Parish Council to the Willink Leisure Centre had been withheld as a result of concerns raised by local residents. It is proposed that the contribution would now be paid to West Berkshire Council. Mr. Chris Souden and Mr. Ivan Wise will attend the next JAC meeting and communicate the concerns raised during the year and facilitate an audit process to ensure standards are maintained.
- d. Public Open Space – the additional work to clear up the Public Open space will take place during the next month
- e. Road Marking – some road marking within the locality had been requested and work would be carried as follows:-
 - Give way markings at Camp Road / Padworth Road,
 - Give way markings and centre warning line at Camp Road / Ufton Court,
 - Centre warning line at bend on Camp Road to the north of Ufton Court junction,
 - Road markings at bend and junction with Island Farm Road

- f. Bridges & Weight limits – a proposal has previously been made to raise Tyle Mill canal bridge weight limit to 7.5T. Mr. Smith to send email to Andrew Garrett to understand the status of this action.
- g. Ufton Rail Crossing – it is understood that it has been agreed that a bridge will be installed over the crossing – no further updates.
- h. Parish Newsletter – had been distributed in the parish in November
- i. Asset Register & War Stock – clerk to produce an updated asset register with the assistance of Mr. Chris Souden and understand the value of the War Stock held by SPC. To be carried forward
- j. West Berkshire Fire & Rescue Service Action Plan – Meeting attended on 15th January 2013 and a report was provided (see Open Forum)
- k. Website – the purpose and the usage of the website was discussed. Ms Sosna has made some observations on the website which she will circulate to the wider council. A meeting will be held to discuss the potential development and proposal of a new website in line with the Parish Plan to improve communication to our residents. A working group will make a proposal and approach WBC for a contribution to this development.

6) Planning Applications

- a) Planning decisions taken since last meeting
 - 12/00821/FULD High Heath appeal dismissed
 - 12/00644/FULD Land at Jordans Lane appeal dismissed – Portacabins still on site. The parish council will draw the attention to the need to remove the fences and portacabins
 - 12/02417/HOUSE 8 Woodmans Lane approved
- b) Applications Pending consideration
 - 12/02889/ADV Rising Sun – Installation of signs pending consideration
 - 12/02937/HOUSE 7 Bramble Close erection of PVCu conservatory pending consideration
- c) New applications to consider
 - 12/03081/HOUSE – 13 Sulhamstead Hill – Demolition of garage & porches, removal of dormer, construction of 2 storey extension, single storey at rear and new porch and double garage – no objection
 - 12/03005/HOUSE – Tyle Mill – Addition of one dormer window to south-east elevation of main building – no objection
 - 12/03111/CERTP – 2 Malthouse Cottages, Bottom Lane - Conversion of existing garage to studio – to be confirmed

7) Finance

- a) Account Balances
 - Current £13,561.04
 - Savings £14,637.30
 - Investment Bond £30,000 maturing 1/10/15
- b) Budget & Precept 2013/14
 - Proposal agreed to set the precept for 2013/2014 as £14,000
- c) Proforma invoices requiring signature

582	Bob Hirst Garden Services	ground maintenance	POS	150.00
583	SSE Contracting	Street lighting maintenance Dec Q12	Street lighting	24.96

584	Thames Valley Police	1/10/12 - 31/12/12	PCSO	275.25
585	West Berkshire Council	annual charge 2012-13	Litter picking	51.76
586	Karen Eagle	Litter picking Dec 12	Litter picking	50.00
587	West Berkshire Council	Annual contribution towards Willink Leisure Centre		2,992.03

- d) To consider requests for donations under Section 137 of the local Government Act 1972 as amended
Requests received from Sue Ryder, Daisys Dream, CAB & Friends of SUN committee. All donation requests would be considered at the meeting to be held on 21st March 2013.
- e) A proposal would be made for a discussion on the clerk's salary to be led by Margaret Baxter.

8) Review of Post

WBC – Local plan Information Evenings to be held on 30th January 2013 7:30pm Burghfield Village Hall. If you wish to attend please email planningpolicy@westberks.gov.uk by 25th January 2013

9) Any other Business

Concern were raised over the flooding on the Padworth Road opposite Camp Road. The Clerk to write to West Berkshire ask John Winstanley who to write to with concerns
RAFS – Ivan Wise to circulate a copy of correspondence to be distributed by RAFS within the local community containing information regarding fund raising

10) Next Parish Council Meeting

To confirm the next parish council meeting as 21st March 2013 at the Sulhamstead Abbots Parish Rooms