

**Minutes
of Sulhamstead Parish Council Meeting
held at Sulhamstead Parish Rooms on Thursday 15th November 2012 at 7.30pm**

Declarations of Interest: members are reminded that declarations of interest should be made where appropriate.

Present: Mr Bill. Jones (Chairman). Parish Councillors: Mr. Chris Souden, Mrs Margaret Baxter, Mr Ivan Wise, ,Mr. Gary Newell, Mrs. Rosemary Sanders Rose, Mr. Richard Smith, Ms. Teresa Sosna.
District Councillor: Mr Keith Chopping.

In attendance: Mrs M. Marsland (Clerk)

1. Apologies

Apologies received from Mr. Roger Ashfield

2. Approval of Minutes of 20th September 2012

Minutes from the meeting from 20th September 2012 were signed and approved

3. Matters Arising from Minutes of 20th September 2012

Any matters arising would be covered as part of the agenda.

4. Local Interest

- a. Litter & Fly Tipping – it is understood that cameras have been installed in the parish to capture incidents of fly tipping. Members observed that fewer incidents had been identified in recent months.
- b. Parish Road Signs – Mr. Roger Ashfield has progressed the requirement of new road signs within the parish with WBC. A response to an email sent on the 31st October is expected.
- c. Willink Leisure Centre – Action Mr. Chris Souden would resolve the issues raised with information gathered from Royce Longton – action carried forward.
- d. Public Open Space – both bridges have been cleaned and maintained. The removal of debris and fallen trees is required. Action Mr. Wise to request a quote for the work to be carried out from Bob Hirst Garden Services.
- e. Road Marking – some road marking is required in the parish and the clerk is communicating with Andrew Garrett regarding a schedule of work to be carried out.
- f. Bridges & Weight limits – although messages have been left with WBC questions still remain over the plans to put weight limit on Ufton bridge or change the 5T limit of Tyle Mill. The request by SPC of the installation of advanced warning signs of the weight limits at Tyle Mill bridge is still outstanding.
- g. Ufton Rail Crossing – it is understood that it has been agreed that a bridge will be installed over the crossing
- h. Parish Newsletter - has been produced by Mr. Ivan Wise, Ms Teresa Sosna and Mr. Giles Dereham and will be distributed during November.
- i. Asset Register & War Stock – clerk to produce an updated asset register with the assistance of Mr. Chris Souden and understand the value of the War Stock held by SPC. To be carried forward
- j. West Berkshire Fire & Rescue Service Action Plan – communications sent to West Berkshire Fire & Rescue & John Redwood MP.

5. Planning Applications

Benhams Farm – update of review of site. Mr. Newell retired to the public gallery. The parish council have walked the site and will be able to make a comment when an application has been received.

a) Planning approvals since last meeting

- i. 12/02318/FUL Corner Cottage, Sulhamstead Hill Section 73A Variation of Condition 2 – Materials of approved application 07/02269 – approved
- ii. 12/02268/LBC2 Sulhamstead House – insertion of door and surround to split existing corridor - approved
- iii. 12/02226/FUL Home Farm, St Michaels Lane – approved
- iv. 12/02233/HOUSE 5 Alder Glade – approved
- v. 12/01871/HOUSE 14 Three Firs Way – approved
- vi. 12/01725/FUL The Cottage, White house Green – Objection following additional drawings as haven't overcome original objections - approved
- vii. 12/02146/HOUSE Peacock Cottage – No Objections - approved
- viii. 12/01874/HOUSE 27 Woodmans Lane – No Objections - approved

b) New applications to consider

- i. 12/02668/HOUSE 52 Reading Road creation of new vehicle access – Objection due to danger of accessing main road and the precedent
- ii. 12/00926/HOUSE 9 Three Firs Way – retrospective first floor extension: no objection
- iii. 12/02435/FULEXT Land at Hunters Hill – 23 family houses, No objection
- iv. 12/02417/HOUSE 8 Woodmans Lane – 3 storey extension: objection raised after site visit; Overdevelopment, possible disturbance to tree roots of adjacent property and restricted rear access.

Land at Jordans Lane – the clerk to write to Gary Lugg and ask for WBC to act on the removal of the portacabins on this site.

6. Finance

a. Account Balance

Current £15,312,20

Savings £14,636.08

Investment Bond £30,000 maturity date 1st October 2015

Total £59,948.28

b. Pro-forma invoices requiring signature

An invoice for printing of the parish newsletter was submitted

569	Mary Marsland	expenses apr-nov	107.96
570	Bob Hirst Garden Services	ground maintenance	150.00
571	Karen Eagle	litter picking Oct 12	50.00
572	General Technics	litter picking Oct 12	50.00
573	Mary Marsland	salary sept, oct Nov 12	585.45
574	HMRC	Tax, NI	42.02
575	Thames Valley Police	PCSO Part funding Q2 Jul-Sept 2012	275.25
576	Digital Design Agency	web hosting 2013	124.80

c. Report from the Finance Committee & approval of reconciliation –

Banking update – Lloyds TSB have now introduced online banking with authorities. Applications need to be submitted by signatories and instructions will be circulated. It was agreed that members of the finance committee will become the authorities on the account. The Clerk will provide instructions to complete the application required on line.

- d. To consider requests for donations under Section 137 of the Local Governments Act 1972, as amended – Sue Ryder – to be reviewed by the finance committee in January
Royal British Legion – a donation of £75 was proposed and agreed

7. Any other business

PCSO contract coming up for renewal in the spring of 2013.

Concern was raised over the horses in fields around Ufton Nervet making walking the footpaths dangerous.

Website – the purpose and the usage of the website was discussed and a review of the website will be made by Teresa Sosna and Chris Souden.

8. Date of next meeting

To confirm the next parish council meeting as Thursday 17th January 2013 to be held at the Sulhamstead Abbots Parish Rooms at 7:30pm and the next finance committee meeting will be held on Thursday 10th January at 6:00pm in the Parish Rooms.

Dates for scheduled meetings to be held in 2013 are as follows:-

10 th January	Parish Rooms	Finance Committee
17 th January	Parish Rooms	
21 st March	Parish Rooms	
16 th May	Village Hall	
18 th July	Village Hall	
19 th September	Village Hall	
21 st November	Parish Rooms	