

Minutes
Sulhamstead Parish Council Meeting
To be held on 15th March 2012 at 7:30 pm
Sulhamstead Parish Rooms

Present:

Mr. Bill Jones	Chairman
Mr. Ivan Wise	
Mr. Roger Ashfield	
Mr. Gary Newell	
Mrs. Rosemary Sanders-Rose	
Mrs. Margaret Baxter	
Mrs. Mary Marsland	Clerk

45)	<p>Open Forum</p> <p>Paul Machin – Tyle Mill</p> <p>Mr. Machin presented his concerns regarding the building works to Sulhamstead Hill Railway Bridge. His concerns related specifically to the engineering of the bridge parapet and the design of the proposed crash barriers to be used on the approach to the bridge.</p> <p>It was noted that the area is a conservation area and it was suggested that this should be pointed out to Network Rail.</p> <p>It was suggested that Mr. Machin should email Mr. Jones with his suggested proposals and contact the CPRE member for advice.</p> <p>Members of Residents Against Firlands Square RAFS attended the meeting to give an update on their activities to date;</p> <ul style="list-style-type: none"> • 460 objection letters had been received on the WBC planning portal. • A full environmental report may be required. • They are preparing a detailed response regarding the application which will be sent to the SPC. • Only some residents had been informed by WBC of the planning application
46)	<p>Apologies</p> <p>Teresa Sosna Chris Souden Keith Chopping Richard Smith</p>
47)	<p>Approval of Minutes of 19th January 2011</p> <p>Minutes approved and signed as a true and accurate record.</p>
48)	<p>Matters Arising from Minutes of 19th January 2011</p> <p>All matters arising were dealt with under agenda items.</p>
49)	<p>Local Interest – actions from last meeting</p>

a) **Firlands update** –

SPC had prepared a survey for residents of Sulhamstead parish. The survey was distributed to all residents coordinated by Mr. Wise. All responses to be received by 3rd April with the Parish council to have comments back to WBC by 6th April. An extra parish council meeting to discuss the results of the survey and agree a formal response to WBC was arranged for 3rd April 2012 7:30 pm at the parish rooms, Sulhamstead Abbots. Representatives from RAFS and Sunrise will be invited. The results of the survey and the formal response from the parish council will be communicated through the website and noticeboards.

The Chairman thanked Teresa Sosna-Witts and Martin Sosna- Witts for producing the survey document, the legal department at WBC for their assistance in checking the survey and Ivan Wise, and the volunteers from RAFS for distributing the survey.

The survey would also be circulated within Ufton Nerve coordinated by UPC.

b) **Bridge weight limits and road closures** –

It was noted that a number of residents had complained about the lack of communication from Network Rail regarding the bridge closures in the area.

Mr. Wise had spoken to Andrew Garrett (WBC) regarding the lack of diversion signs. Additional signs were required at the cross roads at Shortheath Lane and it was noted that Bottom lane was being used as an alternative route despite being unsuitable for heavy traffic. It was suggested that signs at each end of bottom lane would also be appropriate. Mr. Garrett had reported that the situation would be reassessed.

Action - Clerk to write to Andrew Garrett with a copy to the Police College suggesting further signage to give improved advanced warning and requesting access only signage on Bottom Lane.

c) **Litter & Fly Tipping** – no further information had been received from Miss Lewis of WBC.

Action – Mr. Jones to follow up

d) **Footpaths**

- i. Woodmans Lane Footpath Order received. Representations or objections to be submitted by 20th April 2012

e) **Parish Road Signs** – Mr. Ashfield had identified the locations within the parish where there were no road signs in place had made a proposal for new signage.

Action - Mr. Ashfield and Mr. Newell to research prices and make a

	<p>fully costed proposal.</p> <p>f) Localism Conference – Mrs. Sanders-Rose provided a brief report from the conference. It was noted that WB had suffered severe cuts to their budget resulting in cuts in the provision of care within the county.</p> <p>g) The Broadband improvement project was discussed and it was agreed that the Head of IT services would be asked to attend the SPC meeting in July to provide further information.</p> <p>h) Willink Leisure Centre – payment to be withheld until a quorum of councilors agreed payment.</p>
<p>50)</p>	<p>Planning Applications</p> <p>a) Planning decisions taken since last meeting – no decisions had been made.</p> <p>b) New applications to consider</p> <p>i. 11/02697/FUL – The Trees Sulhamstead Abbots – status additional drawings/plans received Pending Consideration – to email documents relating to this</p> <p>ii. 12/00167/LBC2 - Moathouse Cottage Whites Hill Sulhamstead Reading Berkshire RG7 4EN Underpinning works status: Pending Consideration SPC no objections</p> <p>iii. 11/02748/HOUSE – Peacock Cottage Whites Hill Sulhamstead Reading Berkshire RG7 4EJ. Subordinate house extension status: Pending Consideration. SPC no objection</p> <p>iv. 12/00373/OUTMAJ Land North East Of Firlands Farm Hollybush Lane Sulhamstead status: Pending Consideration</p> <p>v. 11/02682/House 5 Alder Glade Burghfield Common RG7 3HW single story extension status: Pending Decision. SPC no objection</p>
<p>51)</p>	<p>Finance</p> <p>a) Account Balance Current £8444.30 Savings £14,631.18 Savings Bond £30,000</p> <p>b) Update on new banking processes proposal – Mrs. Baxter had met with Mrs. Morris, Burghfield Parish Clerk, to see a demonstration of the Unity Trust online banking facility. Mrs. Baxter reported that her impression was that Unity Trust is very well set up for managing the banking requirements of parish councils. Further reassurance regarding the credit worthiness of the bank was required before a decision could be taken. Action - Mrs. Baxter agreed to research the background to the bank and provide a report to the Finance Committee.</p> <p>c) To consider requests for donations under Section 137 of the Local Governments Act 1972, as amended</p>

	<ul style="list-style-type: none"> i. A request for a contribution towards the costs of local Queens Diamond Jubilee celebrations had been received. The Council concluded that such requests needed further consideration before a decision could be taken. ii. SUN School – Village Jubilee Hog Roast – see above Action - Clerk to investigate possible funding streams for Diamond Jubilee celebrations.
	<p>Review of post received since last meeting</p> <ul style="list-style-type: none"> a) Rospa inspection of the Acorn Gardens park will take place during April b) Information on CCB oil club received. c) Proposal for a DALC – Rosemary Sanders Rose to attend a meeting on 2nd May 2012
53)	<p>Any other business</p> <ul style="list-style-type: none"> a) Noticeboards and website guidelines of appropriate content – policy should stand that any business related to the parish would be displayed a) Litter Pickers – the requirement for public liability insurance was discussed and Mrs. Baxter agreed to investigate possible options. Action: Mrs. Baxter. b) Mrs. Baxter reported on the review meeting that had recently taken place with Mrs. Marsland. As a result of that meeting, it was recommended that a staffing committee be established to ensure a formal process of review in future. Action: Mrs. Baxter agreed to draft terms of reference for the committee for consideration c) It was confirmed that a new PCSO had been appointed and was in post.
54)	<p>Date of next meeting 17th May 2012 – SUN Village Hall</p>