

Minutes
of the Sulhamstead Parish Council Meeting held at
Sulhamstead and Ufton Nervet Village Hall on Thursday 31st March 2022 at 7pm

Present: Mrs Margaret Baxter (Chair), Mr Ivan Wise, Mrs Fiona Jones, Mrs Liz Penston, Mrs Diane Woodward, Mrs Rosemary Sanders-Rose, Mr Pete Prewer, Ms Teresa Sosna, Mr Ross Mackinnon (District Councillor)

In attendance: Elle Gibbons (Clerk)

1) Apologies for Absence

There were none.

2) Declarations of Interest by Councillors

There were none.

3) Open Forum

There were 2 members of the public present.

Mr T Holden attended to discuss the upcoming 'Community Clean Up Day'. All equipment would be provided by WBC. The Parish Council permitted Mr Holden to post appropriate advertising around the Parish and the Clerk would place flyers in the noticeboard. The Parish Council wished Mr Holden well for the day.

Mr Holden also suggested the purchase of litter picking signs that would be placed around the Parish. The Council unanimously agreed this was a good idea pending a discussion about suitable locations, and it was agreed that the Parish Council would cover the cost of signage.

4) Approval of Minutes of 27th January 2022

The minutes were approved as a true record.

5) Matters arising from Minutes of 27th January 2022

The Parish Newsletter would be created and distributed in Spring. **Action: Councillor Wise**

Councillor Wise had spoken to the resident who had shown interest in a Duke of Edinburgh litter picking activity. Mr T Holden had provided litter pickers, fluorescent jackets and litter bags for the activity. It was confirmed that the litter pickers would not be covered by the Parish Council insurance and they would undertake the activity at their own risk.

Councillors were reminded to provide a new biography and photo for the website.

Action: All Councillors

A £10k carry forward of funds would be transferred from the General Purpose account to the POS account. **Action: Clerk**

6) Update from District Councillor Mackinnon

Councillor Mackinnon had circulated a report, it could be downloaded from:

<https://www.sulhamsteadcommunity.org.uk/>

Councillor Mackinnon highlighted that in the next year resurfacing would commence on Folly Lane, from Theale Lane to Jacques Lane.

7) Local Matters

a) Public Open Space (POS)

i. Electricity Poles

Proof of ownership and exact address were required to complete this application.

Action: Clerk

b) Litter Picking

i. Recruitment of Litter Pickers

Applications had been reviewed and interviews would be scheduled imminently.

Action: Chair and Councillor Wise

c) Burghfield Park

i. Dog Waste Bin Request

The Parish Council were awaiting a response over ownership of this area; therefore, no further action would be required at present. Councillor Mackinnon would chase this query up. **Action: District Councillor Mackinnon**

ii. Salt Bin Request

The Parish Council were awaiting a response over ownership of this area; therefore, no further action would be required at present. Councillor Mackinnon would chase this query up. **Action: District Councillor Mackinnon**

d) UNFAC Land

A resident had raised concern over the land UNFAC had leased to Ufton Nerve Scouts, stating the footpath was not accessible. This would be raised at the next UNFAC meeting on Monday 4th April. The Chair noted, this is not a Parish Council issue and any objections would need to be taken up with UNFAC directly.

e) Old Phone Box – Bannister Road

A resident had raised concern over the state and safety of the phone box due to vandalism and damage. It was agreed the Clerk would contact BT, who own the phone box, to see what action they can take. **Action: Clerk**

f) Acorn Gardens – Playpark

The Playpark was due an inspection in the coming weeks, although it was agreed the playpark was in a poor state overall. Councillor Wise had received 2 quotes to replace the playpark equipment, a further quote would be obtained. It was agreed the Clerk should contact Greenham Trust and UNFAC for further funding requests. District Councillor Mackinnon would also investigate further funding options. **Action: Councillor Wise District Councillor Mackinnon and Clerk**

g) Burghfield Parish Allotments

A resident had contacted the Council regarding the price increase of Sulhamstead Residents plot rates on Burghfield Allotments. The Chair would contact the resident on this matter, however unfortunately the Parish Council would take no further action as this was a personal matter between the resident and the owners of the allotments. **Action: Chair**

h) Abbots Road and Bannister Road – Noticeboard

Following vandalism, the noticeboard had been removed. The Parish Council had ordered a new noticeboard, the cost of which would be covered by insurance.

8) Councillor Vacancy

Applications had been reviewed and interviews would be scheduled imminently. The Chair would also contact the applicants and ask them to provide a short summary of why they

wanted to join the Parish Council and what skills they could bring to the Council.

9) Website

A new website provider had been considered. Details of the new provider would be circulated to the Parish Council along with rough costing. **Action: Councillor Woodward**

10) Sustainability Group / Greening Campaign

The first Greening Campaign meeting had been held. There had been a good cross section of different groups attending. 8 challenges had been agreed to incorporate into the community. A public launch meeting would be held on Saturday 21st May, different community groups would be representing 1 challenge each to promote the initiative. Councillor Jones would be circulating a newsletter. **Action: Councillor Jones**

11) Speeding Review

Councillor Sosna had raised concerns over national speed limit areas in Sulhamstead and had contacted Highways Department. In order for the Highways Department to review the roads in question, evidence was required to prove there was an issue with motorists speeding.

Councillor Jones noted that Ufton Nervet Parish Council would still lend their SID machine to Sulhamstead Parish Council at a cost of £50 per week.

12) Donations

a) Willink Annual Donation

The Parish Council had paid the annual contribution to Willink Leisure Centre.

13) Planning Applications

a) Planning Decisions

22/00211/FULD, Shortheath House, Shortheath Lane, Sulhamstead

Application withdrawn – March

22/00230/HOUSE, Field Farm Lodge, Kingston Lane, Sulhamstead

Granted – March

22/00186/HOUSE, 54 Three Firs Way, Burghfield

Granted - March.

b) New Applications

21/03260/COMIND, Land North and West Of Glebe End Accessed by Shortheath Lane Sulhamstead.

The Parish Council had no objections.

22/00146/RESMAJ, Lakeside, The Green, Theale

The Parish Council had no objections.

22/00325/RESMAJ, Land North Of Dauntless Road and South Of Pondhouse Farm, Clayhill Road, Burghfield Common

The Parish Council objected and a response had been submitted.

22/00691/RESMAJ, Lakeside, The Green, Theale

The Parish Council would respond to this application.

22/00693/RESMAJ, Lakeside, The Green, Theale

The Parish Council would respond to this application.

c) Burghfield Rec Application

An application had been submitted for a temporary café on the recreational ground in Burghfield Comment. The Parish Council had not been invited to comment but had noted the application.

14) Finance

a) Account Balances at 28th February 2021:

General Account: £ 17,801.76

CIL Account: £ 58,811.44

POS Account: £ 45,779.76

15) Review of Post/Any Other Business

There were no items of any other business.

Next Parish Council Meeting

The next meeting would take place on Thursday 26th May 2022 at 7pm, to be held at Sulhamstead and Ufton Nervet Village Hall.

The Annual Meeting and Parish Assembly would be held on 28th April, 7pm in the Village Hall.

Mrs Elle Gibbons (Clerk)

Distribution

All Councillors

Clerk – Sulhamstead Parish Council

Website

Notice Boards

District Councillor Mackinnon